



## GREEN CONSTRUCTION US

\*Green Construction US is DBA of Greg Construction Co. - established 1969\*

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### DIRECT PURCHASE ORDER RECONCILIATION/ DEDUCTIVE CHANGE ORDER REQUEST

PROJECT: SUMTER COUNTY SECURITY VESTIBULE ENTRANCE

DATE: 12/2/2010

ATTN: Joe Rispoli, Architecture Studio

Cc: Doug Conway, Sumter County

This deductive change order request represents cost of materials that were purchased by Sumter County directly; resulting in sales tax savings. The cost of all materials and sales tax were included in original bid for project; therefore this credit is due to Sumter County as part of final billing and closeout. All Purchase Orders have been finalized and amounts have been reconciled.

The final amount of deductive change order is as shown below:

<b>MATERIAL COST (materials purchased via DPO from Sumter County)</b>	<b>\$</b>	<b>(130,056.20)</b>
<b>SALES TAX SAVINGS (7%)</b>	<b>\$</b>	<b>(9,103.93)</b>
<b>GRAND TOTAL</b>	<b>\$</b>	<b>(139,160.13)</b>

Thank you!

REQUESTED BY: JEFF PFENT

Signed: Jeffery A Pfent  
Project Manager, Greg Construction

**Fitzpatrick, Annette**

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**From:** Amy Melton [Amelton@greenconst.us]  
**Sent:** Thursday, December 02, 2010 2:42 PM  
**To:** Jeff Pfent; Conway, Doug; Fitzpatrick, Annette  
**Subject:** FW: DPOs final reconciliation/FINAL Change Orders  
**Attachments:** COR 5 112410.pdf; COR 6 120210 DPO RECONCILIATION.pdf

**From:** Amy Melton  
**Sent:** Thursday, December 02, 2010 2:32 PM  
**To:** Joe Rispoli; Conway, Doug; Fitzpatrick, Annette  
**Cc:** Jeff Pfent; Ed Stern; Dave Rice  
**Subject:** DPOs final reconciliation/FINAL Change Orders  
**Importance:** High

Hi Joe. I have attached the final two Change Orders for the Sumter Vestibule project. One is for the final items discussed on site (previously sent); the other for the DPO materials. I have been working with Annette of Sumter County and have reconciled all Purchase Orders as well as the final amount. Please prepare the proper Change Order documents ASAP, to allow sufficient time to be added to the agenda for Dec 14<sup>th</sup> meeting. (See email from Annette below).

I hate to keep bugging you considering the circumstance, but I would like to finalize project closeout ASAP. Is it possible that Erik can prepare some of the final documents and sign?

PENDING:

Review of closeout documents delivered 11/30/10  
 Certificate of Substantial/Final Completion  
 Change Orders as mentioned above  
 Dates for Final User Training on security system

Thank you

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**From:** Fitzpatrick, Annette [mailto:Annette.Fitzpatrick@sumtercountyfl.gov]  
**Sent:** Thursday, December 02, 2010 11:30 AM  
**To:** Amy Melton  
**Subject:** RE: DPOs final reconciliation

We are in agreement as your information shows below. Please proceed with your Change Order Request. I received the invoice copies for HD and Genesis today and will process them for payment.

December Board meeting dates are the 14<sup>th</sup> and 28<sup>th</sup>. We have to have agenda items submitted by noon on Dec 8<sup>th</sup> and Dec 22<sup>nd</sup>.

*Annette Fitzpatrick  
 Staff Assistant to Doug Conway  
 Sumter County FL BOCC  
 Facilities Development and Maintenance  
 352-569-6093*

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**From:** Amy Melton [mailto:Amelton@greenconst.us]

12/8/2010

**Sent:** Wednesday, December 01, 2010 4:23 PM  
**To:** Fitzpatrick, Annette  
**Subject:** RE: DPOs final reconciliation

So do we agree that the total amount should then be:

	Material cost	Tax savings	Total deductive change order
GRAND TOTALS	\$ 130,056.20	\$ 9,103.93	\$ 139,160.13

Let me know and I will prepare a Change Order Request, so these amounts can be included on my final billing.

Are there any other specific documents you need for closeout?

Dates for board meetings/deadlines.....

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**From:** Fitzpatrick, Annette [mailto:Annette.Fitzpatrick@sumtercountyfl.gov]  
**Sent:** Wednesday, December 01, 2010 3:59 PM  
**To:** Amy Melton  
**Subject:** RE: DPOs final reconciliation

7% is the correct tax rate per our tax dept. Thanks.

*Annette Fitzpatrick*  
*Staff Assistant to Doug Conway*  
*Sumter County FL BOCC*  
*Facilities Development and Maintenance*  
 352-569-6093

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**From:** Amy Melton [mailto:Amelton@greenconst.us]  
**Sent:** Wednesday, December 01, 2010 9:13 AM  
**To:** Fitzpatrick, Annette  
**Subject:** RE: DPOs final reconciliation

Good Morning Annette. I modified the spreadsheet to include the payment to Genesis, and the early payment discounts ☺  
 I also modified it to calculate tax savings at 6%, but I can change to 6.5% or 7% if we find out that it needs to be. Who can answer that or should we just prepare the change order with 6%???

Also, please let me know what the dates are for the upcoming board meetings, and the deadlines, etc. Thanks!

Amy

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**From:** Fitzpatrick, Annette [mailto:Annette.Fitzpatrick@sumtercountyfl.gov]  
**Sent:** Wednesday, December 01, 2010 8:16 AM  
**To:** Amy Melton

**Subject:** RE: DPOs final reconciliation

When we have paid the final invoices for:

Trinity \$8,225.77  
Genesis \$435.00  
HD \$330.49

We will have paid a grand total of \$130,056.20 on owner direct purchase orders. The difference between your figure and mine, \$2,148.24, is found with Genesis. Your list did not show the final invoice #13362 for \$435. We have also been able to pay less on some of the invoices due to early pay discounts. Our total paid to Genesis (once we pay the \$435) will be \$38,855.31.

I do not know what the tax rate is or should be. I tried to figure out the percentage you used on your attachment, but it seemed to vary slightly from vendor to vendor. What tax rate are you using?

*Annette Fitzpatrick  
Staff Assistant to Doug Conway  
Sumter County FL BOCC  
Facilities Development and Maintenance  
352-569-6093*

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**From:** Amy Melton [mailto:Amelton@greenconst.us]  
**Sent:** Tuesday, November 30, 2010 10:26 AM  
**To:** Fitzpatrick, Annette  
**Cc:** Conway, Doug; Ed Stern  
**Subject:** DPOs final reconciliation

Annette: Attached is my spreadsheet for DPOs. Please review and let me know if our records match; including "TAX SAVINGS AMOUNTS". I would like to double check Genesis Door and Hardware too.

I will prepare the final Change Order request that pertain to the DPOs for the project once I hear from you.

Did you receive the copies for HD Supply, etc? I mailed them back to you from the yellow folder (to Wildwood).

Thanks again!



Please consider the environment before printing this email.

*Amy Melton ♥*

Amy Melton  
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\*\*\*\*\* Important Notice \*\*\*\*\*

12/8/2010